

SALES/MERCH/SERVICE VENDOR APPLICATION

June 20 (5PM-10PM)

June 21 (9AM-10PM)



McCloud 2025

Blackberry Festival

NEW EVENT GROUNDS

VENDOR ENTRANCE: 520 Forest Street (gated)

PUBLIC EVENT ADDRESS: 520 S. 8TH STREET

McCloud, OK 74851

NEW EVENT GROUNDS / CARNIVAL RETURNS / 130TH ANNIVERSARY OF McLOUD / THE GREAT DIVIDE HEADLINING

NEW APPLICATION PROCESS

Completed applications must be received by March 7. Payment for the registration will NOT BE MADE when you send in the application.

Top priority will be given to McCloud businesses and vendors. 2nd tier of priority will be given to vendors who have had a consistent history with us. After that, we will choose vendors by type and make sure to avoid duplicates (not have 2 Paparazzi vendors or 2 taco trucks). Some menu overlap will be allowed.

We will contact all vendors by March 12 to let them know whether they have been accepted or not.

Vendors who are not accepted will receive an email and vendors who ARE accepted will receive an email AND a phone call.

Accepted vendors will then have until March 31 to make their payment. If your registration is not paid by the deadline, we will move on to the next vendor on our list and give them your spot - without exception.

RECAP:

2/14: APPLICATION GOES OUT TO THE PUBLIC

3/7: FIRM DEADLINE FOR APPLICATIONS TO BE ACCEPTED

3/12: ALL VENDORS WILL HAVE BEEN NOTIFIED OF ACCEPTANCE OR DENIAL

3/31: FIRM DEADLINE FOR PAYMENT

_____ I UNDERSTAND

Business Name: _____ Email: _____

Primary Contact Name: _____ Phone: (_____) _____

Mailing Address (inc. city, state, zip): _____

FEIN# or SSN# (Required): _____ STS# _____

NOT ACCEPTING: Home improvement or corporate service vendors (gutters, windows, cell carriers, insurance, etc.)

Excluded: Chamber McCloud businesses & silver+ event sponsors. We will not accept vendors we deem controversial.

_____ I understand that each sales/merch vendor is allowed access to a 110v plug _____.

_____ I understand that the registration fee will be \$130 per 10 x 10 spot

***2025 Members of the McCloud Chamber receive a \$25 discount

_____ **If I am NOT chosen for one of the electric hook-ups, I would like to pay a lesser fee of \$100 to operate my booth without electricity and this location MAY be in another area.**

_____ I understand that there will be a \$10 transaction fee applied to card transactions for payment of registration fee.

Checks will be made payable to McCloud Chamber of Commerce. Returned checks will be charged a \$25 fee plus applicable bank fees.

_____ I have included a description of the type of merchandise to be sold w/ pricing with this application.

YES / NO I will be selling out of a trailer and I have included room for my hitch, door, etc.

(Please note that we will not park your trailer for you.)

ARE YOU SELLING SOMETHING BLACKBERRY? LET US KNOW!

YOUR BLACKBERRY ITEM(S): _____

RETURN BOTH PAGES OF THIS FORM

You will be notified when it is received.

EMAIL: OfficeManager@McCloudChamber.com

MAIL: PO Box 254, McCloud, OK 74851

DROP-OFF/DROPBOX: 215 S 6th Street in McCloud

OFFICE USE ONLY

FORM RECEIVED: _____

PAYMENT DATE: _____

PAYMENT TYPE: _____

APPROVED

DECLINED

PLACEMENT: Vendors will receive their placement assignment via email prior to the event. Vendors selling out of trailers will have a staggered arrival to prevent congestion. We will schedule your arrival time before the event. Trailers will need to arrive prior to tents.

ARRIVAL/SET UP: Vendors may set up between 8am-8pm on Thursday, June 19th and between 7am-noon on Friday, June 20th. You will receive a vendor packet when you arrive to check-in. Please be set up by 4pm. **Vehicles must be off festival grounds by NOON, Friday the 20th and will not be allowed back on the festival grounds until after 11pm on Saturday the 21st and THIS WILL BE STRICTLY ENFORCED.**

PARKING: There will be a separate lot nearby for you to park your vehicle that can leave through a designated gate but you must possess an official pass (in your vendor packet) to permit you in and out of the gate and it must be displayed at all times. Please note that this card does not guarantee you a parking spot. Due to limited space, *only one card per vendor will be allowed.* The City of McCloud and the McCloud Chamber of Commerce are not responsible for loss, theft, injury or damages.

TENTS: All tents must be anchored. Weights work best but can be reinforced with stakes as well.

HOURS: All vendors must be open during ALL festival hours (alcohol vendors are not required to be open until after 11 Saturday morning). **Failure to do so will bar you from future McCloud Chamber events.** Festival hours are Friday 5pm-10pm and Saturday 9am-10pm. Closed vendors create dead spots and hurt the flow of traffic to other booths. Please plan your stock accordingly so you do not run out!

TAKE DOWN & SECURITY: Take down may begin after fireworks on Saturday, June 21st. Vehicles are not allowed on festival grounds until all festival visitors have exited - approx. 11pm. Vehicles and/or trailers must be removed from the festival grounds by noon on Sunday the 22nd. Overnight security is provided on Thursday and Friday nights ONLY.

SALES TAX: Your Oklahoma Tax Commission letter for payment information will be provided to you in your vendor arrival packet once you arrive to check in. Your pin is emailed by the tax commission to the address provided on this application prior to the event. **MAKE SURE THAT YOUR TAXES ARE FILED APPROPRIATELY SO THAT McLOUD RECEIVES THE REVENUE.**

EMERGENCIES: DIAL 911 FOR ALL EMERGENCIES. Give the operator your assigned number so emergency services can find you faster! Emergency services will be on site but this will process them to you sooner.

BARRICADES: If a vendor or an employee/volunteer for a vendor moves a barricade without permission, the vendor will be banned from all future McCloud Chamber of Commerce events. Please inform your workers. Safety is our #1 priority!

- ◆ NO LIVE ANIMALS unless you are a petting zoo pre-approved by the Chamber.
- ◆ No generators, sound systems, amplifiers, or other sound projected outside the booth will be allowed by vendors without prior approval and these uses will be limited.
- ◆ You provide table, chairs, tents, etc. Bring an extension cord. Your electric access can be used for a light, charging, register, etc. No A/C units. If you overload your outlet, we reserve the right to revoke electric access after 1 warning.
- ◆ While we strive to prevent duplicate vendors, complete exclusivity is not guaranteed. SOME overlapping may be allowed.
- ◆ Questions or disputes will be directed to the McCloud Chamber Board of Directors. All decisions by a board representative or director are final and without recourse.
- ◆ No RV's for vendors on site. There is an RV camp 1 mile away at Wes Watkins Reservoir if needed.
- ◆ Vendors using golf carts and other ATVs will be restricted during festival hours for public safety.
- ◆ Radio/TV stations will be on site! Vendors are encouraged to share a sample of their blackberry item with them for free and accompany that sample with your business information for recognition/free advertisement! **If you provide a sample item to the Chamber prior to the festival, we will take it with us to display during our many TV interviews!**
- ◆ The McCloud Chamber provides VIP/Thank you bags to special guests. **If you are willing to donate items to be placed in these bags, please contact the Chamber office at 405-964-6566 or via email (front page of this form).**

ATTENTION: This application contains very important information and you should retain a copy to keep for yourself for future reference. We will be working outside the office/away from the phone to prepare for the event that week and we will not return any messages left to answer questions already answered in this document. Example: Please do not call us the day before to ask for the set-up time

I have read, understand, and agree to abide by these terms and conditions required by the McCloud Chamber of Commerce. I understand this is an outdoor event and will not hold the McCloud Chamber of Commerce or the City of McCloud liable for any losses - including but not limited to: theft, damage, injury, or acts of God.

Authorized Vendor Signature

Date